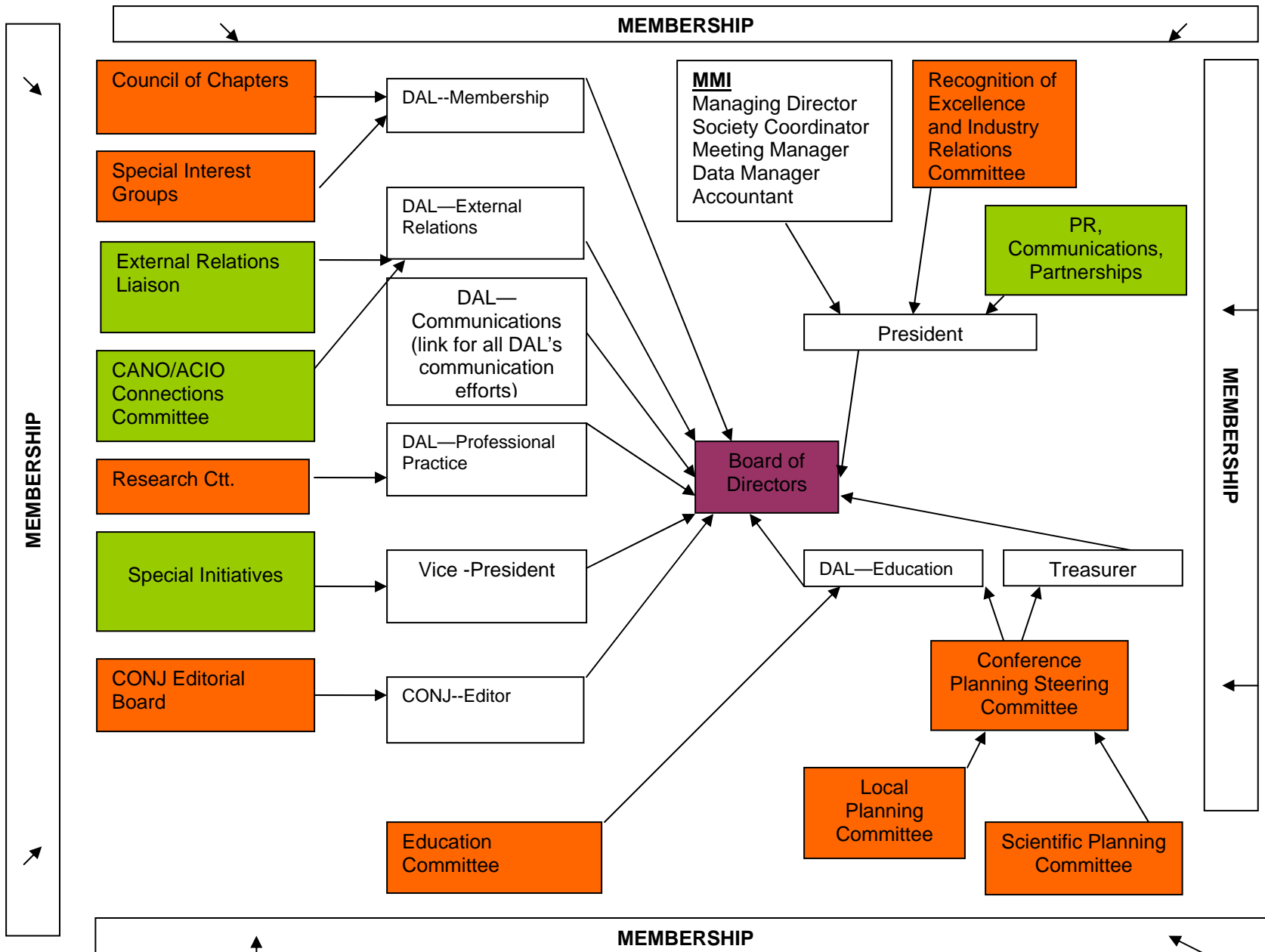


# CANO/ACIO Organizational Chart 2010



## CANO/ACIO Organizational Chart 2010

### **President**

Communications (including Media) and Public Relations  
Board meetings & AGM  
Conference Planning Steering Committee (Chair for 2008 & 2009)  
Presentation of the Lifetime Achievement Award  
Liaise with ISNCC, ONS, CAPCA, C2CC and CPAC  
Management office (reports directly to the President)  
Industry Relations Committee  
Recognition of Excellence Committee

### **Vice President**

"In training" for President role  
Special initiatives (CONEP, Pain, Fatigue, etc.)  
Strategic planning & implementation of the strategic plan  
By-laws  
Endorsements

### **Treasurer**

Board liaison responsible for addressing questions/concerns related to CANO/ACIO's finances  
Finance Committee (Chair)  
Financial planning; CANO/ACIO budget (assists with its development)  
Annual conference liaison specific to finances (starting 2010 co-chair the Conference Planning Steering Committee with DAL-Edu)  
Responsible for current and accurate financial content on website  
Legal Counsel Liaison  
Contract Negotiations

### **DAL, Communications**

Board member responsible for shaping the public image and communications of the association. Implements the communication plan and participates in the e-newsletter committees (Will chair the connections committee starting Fall of 2010).

### **DAL--Membership**

Board liaison responsible for addressing questions/concerns related to membership issues (benefits, becoming a member, etc.)  
Board liaison responsible for addressing questions/concerns related to internal committee and SIGs concerns/needs  
SIGs (establishment of new SIGS & support for existing SIGs)  
Council of Chapters (Chair)  
Membership benefits  
Nominations  
Responsible for ensuring membership content on website is current and accurate on the website  
Oncology Nursing Day

### **DAL, External Relations**

Responsible for addressing questions/concerns related to external stakeholders  
Liaison for external organizations such as CAPO, CNA  
Official CANO/ACIO representative at CNA's annual meeting, especially for the Associations/affiliated/emerging group committee  
Builds partnerships with key external stakeholders such as CAUSN, Health Canada, CBCI, COS, etc.  
Identify oncology nurse experts accross Canada who could represent CANO within different forums or as expert consultants, and maintaining a list of contacts.  
Public relations and promotion of the oncology nursing image  
Identify clinical settings or health care organization where oncology nurses are present to link with them. Maintain a list of contacts.  
CANO/ACIO Connections

### **DAL, Education**

Board liaison responsible for addressing questions/concerns related to members and the public educational needs  
CANO membership and public education  
Annual conference liaison specific to content (starting 2010 co-chair the Conference Planning Steering Committee with Treasurer)  
Responsible for ensuring education content on the website is current

## CANO/ACIO Organizational Chart 2010

### **DAL--Professional Practice**

Board liaison responsible for addressing questions/concerns related to professional practice standards, guidelines, competencies, and other professional practice issues

Nursing Best Practice Guidelines

Position statements

Responsible for ensuring professional practice content on the website is current and accurate

Research Committee reports to DAL—PP

### **CONJ Editor**

Board liaison responsible for addressing questions/concerns related to CONJ

Editorial Board (Chair)

Communication regarding the journal and facilitating communication among members and others using CONJ

CONJ budget

Publication of CONJ

Links with other journals

Responsible for ensuring education content on the website is current and accurate

### **Malachite Management Inc.**

Malachite Management reports to the President of the Board of Directors via the Managing Director. The managing director participates in the executive committees. Malachite Management provides Accounting, data management and meeting management services to CANO/ACIO. As such, CANO/ACIO has contracted a managing director, society coordinator, meeting manager, accountant and data manager.

### **Acronyms**

MMI—Malachite Management Inc.

PR—Public Relations

CONEP—Practice Standards and Competencies for the Specialized Oncology Nurse

DAL—Director at Large

CONJ—Canadian Oncology Nursing Journal

BOD—Board of Directors

### **Colour codes**

The green squares represent major activities and projects conducted by CANO/ACIO.

The orange squares represent committees, sigs, council of chapters and other groups representing CANO/ACIO members.