



Canadian Association of Nurses in Oncology
Association canadienne des infirmières en oncologie

Position Title: CANO/ACIO – Vice-President
Position Type: Volunteer, Board position for a 4-year term
Revised: January 2009

Association:

The Canadian Association of Nurses in Oncology (CANO/ACIO) is a national organization established in 1984 to support the efforts of Canadian nurses in promoting and developing excellence in oncology nursing practice, education, research, and administration. CANO/ACIO's purpose is to provide national nursing leadership related to the promotion of cancer prevention, maximization of optimal care for individuals living with cancer and their families, and to provide support for the nurses caring for them. CANO/ACIO's mission is *"Leading Nursing Excellence in Cancer Control for Canadians"*.

Position Description:

The Vice President sits on the Board of Directors of CANO/ACIO for a 2-year term before taking on the 2-year term as President. In total the Vice President commits to a 4-year role on the Board of Directors. The Vice President takes an active role on the CANO/ACIO Board of Directors and the CANO/ACIO Executive Committee providing leadership to ensure the successful completion of deliverables related to the strategic plan and special initiatives. Successful integration into the Vice President role is an important milestone in preparing for the role of President of the organization.

Reporting Relationship: The Vice- President reports to the President.

Responsibilities

- In preparation for the role as President, the VP gains experience through mentorship and coaching for the role of CANO/ACIO President
- Provides leadership and direction for the association's special initiatives
- Provides leadership with the Board of Directors in the strategic planning and guiding the implementation of the strategic plan
- Actively maintains by-laws and policies
- Provides leadership and direction for the association's endorsement program

Qualifications:

- CANO/ACIO member in good standing for the previous two years with oncology experience.
- Experience in skills and knowledge relevant to the area of responsibility.
- Knowledgeable about CANO/ACIO.
- Possess excellent decision making, critical thinking and communication skills.
- Preference will be given to a bilingual candidate.
- Ability to attend two face-to-face board meetings per year, teleconferences every 4-6 weeks, and other meetings as they arise