



Canadian Association of Nurses in Oncology  
Association canadienne des infirmières en oncologie

**Position Title:** CANO/ACIO – Director-at-Large: External Relations

**Position Type:** Volunteer, Board position for a 3 year term

**Revised:** January 2008

**Association:**

The Canadian Association of Nurses in Oncology (CANO/ACIO) is a national organization established in 1984 to support the efforts of Canadian nurses in promoting and developing excellence in oncology nursing practice, education, research, and administration. CANO/ACIO's purpose is to promote prevention of cancer, to provide optimal care of individuals living with cancer, and to provide support for the nurses caring for them. CANO/ACIO's mission is "*Leading Nursing Excellence in Cancer Control for Canadians*".

**Position Description:**

The DAL-External relations works collaboratively with external partners to promote the expertise of CANO and ensure participation of oncology nursing experts within different national and international forums to influence oncology nursing practices and patient care.

**Reporting Relationship:** The DAL- External relations reports to the President.

**Responsibilities**

- Responsible for addressing questions/concerns related to external stakeholders
- Liaison for external organizations such as CAPO, CNA
- Official CANO/ACIO representative at CNA's annual meeting, especially for the Associations/affiliated/emerging group committee
- Builds partnerships with key external stakeholders such as CAUSN, Health Canada, CBCI, COS, etc.
- Identify oncology nurse experts accross Canada who could represent CANO within different forums or as expert consultants, and maintaining a list of contacts.
- Public relations and promotion of the oncology nursing image
- Identify clinical settings or health care organization where oncology nurses are present to link with them. Maintain a list of contacts.
- Responsible for ensuring content related to external relations on the web site is current and accurate
- E-newsletter

**Qualifications:**

- CANO member in good standing for the previous two years with oncology experience
- Experience in which skills and knowledge are relevant to the area of responsibility.
- Knowledgeable about CANO/ACIO.
- Possess excellent decision making, critical thinking and communication skills.
- Preference will be given to a bilingual candidate.